

FIRE DISTRICT 2010 BUDGET PROCESS

(as revised through 2010)

As a result of legislation enacted in 2006, all New York State Fire Districts must conduct a budget hearing on the third Tuesday in October, which is October 19, 2010. Each Board of Fire Commissioners should schedule a meeting to discuss the budgetary needs of the district in 2011. These meeting(s), which are public meetings that require notification in your official newspaper(s), should be conducted in August or early September. The following provides notification and hearing dates which must be complied with pursuant to the 2006 legislation. They are as follows:

Annual Date

On or before 21st day prior to budget hearing.

2010 Date

On or before September 28.

Required Action

Adopt proposed budget, including fund balance estimate for 2010. (Town Law ["TL"] §181[2])

File budget with fire district secretary. (TL§181[3])

Post budget on fire district's website if one is maintained. (TL§181[3])

Annual Date

15-20 days prior to budget hearing.

2010 Date

September 29 October 4

Required Action

Post notice of budget hearing on fire district website and signboard (if district maintains a website/signboard). (TL§175-c[1])

Provide copy of notice of budget hearing to town clerk of towns in which district is located. (Each town clerk must post the notice on their town's website and on clerk's bulletin board and town signboard). (TL§175-c[2])

Provide copy of notice of budget hearing to town clerk of towns and secretaries of fire districts with which district contacts. (Each town clerk and fire district secretary receiving notice must post it on the town or district website; town clerks must also post the notice on clerk's bulletin board and town signboard). (TL§175c-[2])

Annual Date

On or before 5 days prior to budget hearing.

2010 Date

On or before October 14.

Required Action

Publish notice of budget hearing in official newspaper or, if no official newspaper, in newspaper having general circulation in district. (TL§181[3][a])

Post published notice on fire district's website (if district

maintains a website). (TL§181[3][a])
Provide copy of proposed budget for public inspection
to town clerk of towns in which district is located.
(TL§181[3][a])

Provide copy of published notice to town clerk of towns
in which district is located (Each town clerk must post the
notice on the town's website and on the town signboard).
(TL§181[3][a])

Annual Date

3rd Tuesday in October

2010 Date

October 19

Required Action

Hold budget hearing. (TL§181[3][a])

Annual Date

After 3rd Tuesday in October, but before November 4.

2010 Date

October 19 November 3

Required Action

Subject to certain restrictions, make changes, alternations
and revisions to proposed budget. (TL§181[3][b])

Annual Date

On or before November 4

2010 Date

On or before November 4

Required Action

Adopt fire district annual budget. (TL§181[3][b])

Annual Date

On or before 3rd day after adoption of annual budget.

2010 Date

On or before November 7.

Required Action

Fire district secretary delivers two certified copies of fire
district annual budget to town clerk of towns in which
district is located. (TL§181[3][c])