



Fairview Fire District

258 Violet Avenue
Poughkeepsie, NY 12601

Office: (845) 452-7453

Station: (845) 452-8770

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Fire or Ambulance

DIAL 911

**FAIRVIEW FIRE DISTRICT
MINUTES OF BOARD MEETING
April 5, 2011
Final**

The meeting was called to order at 6:00 pm by Chair Jill Line.

ATTENDEES:

Commissioners:

Jill Line
Jack Burghardt
Bob Gephard
Joe Petito

Tory Gallante, Chief
Cathy Gallinger, Secretary
James Passikoff, Treasurer

Absent: Dave Hazzard.

Motion was made by Commissioner Petito and seconded by Commissioner Gephard to go into Executive Session at 6:01 pm to discuss the employment history of particular individuals.

No action was taken as a result of executive session.

Upon Motion made by Commissioner Burghardt and seconded by Commissioner Petito and discussion held the following resolution was approved. Be it resolved the minutes from the previous month March 1, March 17th and March 30th meetings have been approved.

Poll of the Commissioners:

Burghardt: Yes
Line: Yes
Petito: Yes
Gephard: Yes

Resolution passed: 2011-5-R

CORRESPONDENCE:

1. Thank you note from the Maeder Family
2. Thank you from the Wawrzonek family
3. Thank you from the Dormeyer family
4. Sympathy card from DC911 for the loss of a Ladies Aux. member Lucinda Dormeyer
5. March 2, 2011 to Fairview Fire Commissioners expressing gratitude for all that helped my family in the January 15th fire at 79 East Dorsey Lane Lot 20.
6. March 8, 2011 to Fairview Fire Department expressing her sincere gratitude to the Fairview Fire Dept, Capt. Maeder, Tim O'Connor, Jason, Lt. Ashline, Mark and all the other crew for all the needed help that they rendered to me on Sunday night through Tuesday with the flooding from the rainfall.
7. Letter from the Menconeri family expressing thanks for responding to the fire on Violet Ave March 7th. They also published a thank you in the Poughkeepsie Journal.
8. Email from the Union President Tim Gilnack to hold off on the changing of the Union Dues until further notice pending some by-law changes.
9. Letter from Paul Osterman thanking the Fairview Fire Dept for helping on March 11th to pump

his basement when his pump had failed. He had called the station to get some guidance and he received far beyond his expectations. Firefighters Pickett and Shaw responded within 10 minutes with a gas powered pump and about 100 feet of hose.

10. March 22, 2011 a letter from the Fairview Fire Company asking to participate in Food fight for vets. They would like to participate and have also asked the Boy Scouts, Explorer Post and the Dutchess-Fairview Local 2623 to join in. Board approved their participation.

A motion was made by Commissioner Line and Seconded by Commissioner Gephard to accept participation in the Food Fight for Vets event.

Poll of Commissioners:

Burghardt: Yes
Line: Yes
Petito: Yes
Gephard: Yes

Resolution passed: 2011-3 -P

11. Letter to Chief Gallante from the Ladies Auxiliary with a list of members and Ladies auxiliary by-laws.
12. Thank you from retired Lt. Peter Wawrzonek for the service recognition gift.
13. Resignation letter from Commissioner David Hazzard due to medical reasons. Resignation accepted 4/5/11.
14. Letter from IAFF Local 2623 requesting a meeting on April 13th at 8pm with the Board of Fire Commissioners
15. Letter from Chief Gallante confirming acceptance of job offer at Arlington Fire District with a last date of employment of April 21st, 2011.

TREASURER'S REPORT:

After motion made by Commissioner Burghardt and seconded by Commissioner Petito and after discussion held, the following resolution was approved. Be it resolved pay all bills as approved by the commissioners on each specific bill presented at this meeting, as displayed in the attached abstract for the month of March. All purchases complied with the procurement policy of the fire district and all necessary bids/quotes were obtained prior to recommendation for approval.

All of the commissioners in attendance were presented with bills and attached vouchers. Each commissioner approved the bills indicated on such vouchers. Audits of the bills were completed except as discussed in these minutes, no discrepancies or issues were noted.

Poll of the Commissioners:

Burghardt: Yes
Line: Yes
Petito: Yes
Gephard: Yes

Resolution passed: 2011-7-F

A motion was made by Commissioner Burghardt and seconded by Commissioner Gephard to accept the Treasures report for the month of March.

Poll of Commissioners: A.I.F.

Resolution passed: 2011- 8-F

OLD BUSINESS:

Nothing to report.

PROPERTY:

Chair Line will sign the paperwork for the Central Hudson project.

AUDIT COMMITTEE:

Commissioner Burghardt and Commissioner Gephard reviewed the February checks - everything was ok.

RECORD RETENTION COMMITTEE:

Nothing to report.

PERSONNEL COMMITTEE:

Will be included in the Chiefs' report.

COMPUTER COMMITTEE:

Nothing to report.

SAFETY COMMITTEE:

Nothing to report.

APPARATUS COMMITTEE:

Nothing to report.

BUDGET COMMITTEE:

Work continues on Budget Projections through 2016 and Long Range plans through 2021.
A Public Workshop is targeted for sometime in May 2011.

LONG RANGE PLANNING COMMITTEE

Work continues.

CHIEF'S REPORT:

1. I've reviewed the results from the Insurance Services Organization (ISO) Public Protection Classification Survey and Summary Report. Chair Line was also sent a copy for review. ISO is proposing retrogression from our previous classification from a 3/9 to a 4/9 and from my conversations with ISO it appears that a good portion of the points lost from the last survey are a result of changes with the water system and hydrants. I've sent letters to the water operators for the Town of Poughkeepsie and Town of Hyde Park requesting them to contact ISO for a joint meeting to discuss the water systems and the retrogression. The Town of Poughkeepsie water department has been in contact with ISO and a meeting will be scheduled by ISO to be held at the end of April. I've also notified ISO that the district would like to possibly submit an improvement plan to improve fire department credits and would like it to be a topic of discussion for that meeting, ISO is aware of my upcoming transfer and would like to discuss the improvement plan with my replacement.

Staffing, equipment, and training also play a part in the earned credit. Taking into consideration recent discussions with Board members about staffing and equipment, I feel the Board should also review these items before an improvement plan is submitted.

2. Local Government Efficiency Grant - I forwarded the Board an email indicating that I received from Michael Genito of the Michaelian Institute at PACE University that their Municipal Law Resource Center

has been disbanded and Attorney Lester Steinman will no longer be part of the study team. I discussed the matter with Carl Ublacker of the Department of State and he was in agreement that we would give PACE until April 6th 2011 to find a new replacement for the study team before exploring other options. Also, PACE and the NYSDOS have verbally been informed of my job transfer, The NYSDOS has requested that the Board choose a replacement for me as the grant administrator and send them a copy of resolution for same.

3. I sent the Board a copy of a proposal that I received from Central Hudson to retrofit our lighting and reduce energy costs. There is zero cost to the fire district and a project annual savings of \$ 3,337.59 on electricity costs. As I will not be here to complete the project, a copy of the proposal and other forms to be executed will be left with Cathy for the Board.
4. The President has declared the severe winter storm and snow storm that occurred December 26-27, 2010 a natural disaster for our area. Today, Captain Maeder and I attended a NYS Office of Emergency Management/FEMA Public Assistance Program meeting as the first part of the process in receiving reimbursement for overtime and snow removal costs we incurred during the storm. My preliminary estimate is that we are eligible for between \$ 2,500 and \$ 3,000 in reimbursement, Captain Maeder has been listed as the contact person for the department until my replacement is appointed and Chair Line has been listed as an alternate.
5. The Fire Company is requesting that the District accept Sean A. Ellman as a new volunteer member.

A motion was made by Commissioner Line and Seconded by Commissioner Petito to accept Sean Ellman into the Fairview Fire Company.

**Poll of Commissioners: A.I.F.
Resolution: 2011-4-P**

CHAIRMAN'S REPORT:

Commissioner Line and Commissioner Burghardt attended the Fire District Association Meeting.

ATTORNEY REPORT:

Nothing to report.

NOT FOR PROFIT AMBULANCE:

Nothing to report.

NEW BUSINESS:

WORKSHOP OR SPECIAL MEETING:

A public workshop is targeted for sometime in May to review the budget projections and long range plans.

Motion was made by Commissioner Gephard and seconded by Commissioner Burghardt to go into Executive Session at 8:06 pm for the purpose of Legal issues.

No action was taken as a result of executive session.

There being no further action brought before the Board, motion to adjourn made by Commissioner Gephard with a second by Commissioner Burghardt at 8:10 pm.

Respectfully submitted,
Cathy Gallinger, District Secretary

cc: Chief Tory G. Gallante
Fairview Fire Company

Local 2623 I.A.F.F.
District File