



Fairview Fire District

258 Violet Avenue
Poughkeepsie, NY 12601

Office: (845) 452-7453

Station: (845) 452-8770

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Fire or Ambulance

DIAL 911

**FAIRVIEW FIRE DISTRICT
MINUTES OF BOARD MEETING
December 6, 2011
Final**

The meeting was called to order at 6:13 pm by Chair Jill Line.

ATTENDEES: Jill Line Christopher Maeder, Chief
Commissioners: Joe Petito Cathy Gallinger, Secretary
Bob Gephard Dave Garwood, Attorney

Absent: James Passikoff

Motion was made by Commissioner Gephard and seconded by Commissioner Petito to go into Executive Session at 6:15 pm for personnel issues.

No action was taken as a result of executive session.

Upon Motion made by Commissioner Gephard and seconded by Commissioner Petito and discussion held the following resolution was approved. Be it resolved the minutes from the month of October 4th and October 18th have been approved.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution: 2011 - 11 - R

CORRESPONDENCE:

Letter from the Secretary of the Fire Company listing the new officers for 2012.

Letter from Scott Shaw asking permission to use 41-11 and 41-12 for the Santa run on December 17th.

Motion was made by Commissioner Line and Seconded by Commissioner Gephard to allow 41-11 and 41-12 to be used for the Santa run December 17th.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011 -1 -E

NYS Governor's traffic safety committee department of motor vehicles notifying Fairview that a grant of \$5,340 was awarded to participate in the statewide "Child Passenger Safety" program.

A Letter from the Fire Company listing new members.

A Letter from Rose & Kiernan letting us know that we received a dividend with Utica National Insurance Group.

A Letter from Andrew Calamari to have his name placed on the election ballot for the 5 year term.

A Letter from John E. Anspach to have his name placed on the election ballot for the 1 year term.

A Letter from Virginia A. Buechele to have her name placed on the election ballot for the 1 year term.

A motion was made by Commissioner Petito and Seconded by Commissioner Gephard to accept the following Fairview Company members; Charles Boettcher, Patrick Reynolds, Frank Smith, Bradley Hildenbrand, Stan Ptasienski, and Andrew Middlebrook.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011-12-P

TREASURER'S REPORT:

After motion made by Commissioner Petito and seconded by Commissioner Gephard and after discussion held, the following resolution was approved. Be it resolved pay all bills as approved by the commissioners on each specific bill presented at this meeting, as displayed in the attached abstract for the month of November. All purchases complied with the procurement policy of the fire district and all necessary bids/quotes were obtained prior to recommendation for approval.

All of the commissioners in attendance were presented with bills and attached vouchers. Each commissioner approved the bills indicated on such vouchers. Audits of the bills were completed except as discussed in these minutes, no discrepancies or issues were noted.

Poll of the Commissioners: A.I.F.

Resolution passed: 2011- 24-F.

A motion was made by Commissioner Gephard and seconded by Commissioner Petito to accept the Treasures report for the month of November.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011- 25-F

OLD BUSINESS:

Nothing to report.

PROPERTY:

A motion was made by Commissioner Gephard and seconded by Commissioner Petito to accept the bid from Home Maintenance Services for replacement of Upstairs Meeting Room Windows for \$20,181.97 contingent on proof of insurance.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011-2 -E

A motion was made by Commissioner Gephard and Seconded by Commissioner Line to use line item 5342 in the budget to pay for the windows.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011-3 -E

AUDIT COMMITTEE:

Commissioner Gephard reviewed the October checks - everything was ok.

RECORD RETENTION COMMITTEE:

Nothing to report.

PERSONNEL COMMITTEE:

Discussions under new business.

COMPUTER COMMITTEE:

The Network Firewall was upgraded. The Firehouse software will be upgraded over the holidays. The current server will need to be upgraded at the end of 2012 or in 2013.

SAFETY COMMITTEE:

Nothing to report.

APPARATUS COMMITTEE:

Nothing to report.

BUDGET COMMITTEE:

Nothing to report.

LONG RANGE PLANNING COMMITTEE:

Nothing to report.

CHIEF'S REPORT:

- Members of the district have been evaluating different types of fire hose for purchase. This hose will replace the hose on 41-11. Most The newer hose that was on the apparatus was removed due to a number of safety issues. I will be purchasing 20 lengths of fire hose for a total of \$5,480.00

A motion was made by Commissioner Gephard and seconded by Commissioner Line to purchase hose for 41-11 for \$5,480.00

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011- 4-E

- The new firefighters are on group now and are performing well. I am pleased with their progress and believe that they will be assets for the Fairview Fire District.
- The Fire Company voted in 6 new members and removed 2 members. I am in the process of retrieving the gear from members that were removed from the company.
- The December storm FEMA check was mistakenly paid to the Westchester Fairview Fire District. I have been in contact with SEMO and understand that they are in the process of fixing this.
- On November 29th, I went to the New York State Association of Fire Chiefs office near Albany. The topics discussed were many, but mainly focused on alternatives for funding for fire departments and fire district billing. The group attending was diverse. I have been asked to serve on a task force to look at these alternatives and will update as progress is made.
- On December 1st I met with the Pace study team in White Plains. Making the trip with me was Carl Ublacker from the State. We discussed with the team a number of topics including the next step in the progress. I would anticipate a draft document in late December or early January

The chief would like permission to accept the Fire Act grant for SCBA equipment if it is awarded due to the short window of time you have to accept it.

A motion was made by Commissioner Line and seconded by Commissioner Petito if we are offered the Fire Act Grant, Chief Maeder has permission to accept the grant.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011- 5 -E

CHAIRMANS REPORT:

Nothing to report.

ATTORNEY REPORT:

Nothing to report.

NEW BUSINESS:

The NYS Local retirement bill for 2012 is in. Cathy asked the boards permission to pay it for December 15th to save the district money.

A motion was made by Commissioner Gephard and seconded by Commissioner Line to pay the NYS Local Retirement bill early to save the District money.

Poll of Commissioner:

Commissioner Gephard: Yes

Commissioner Petito: Yes

Chair Line: Yes

Resolution passed: 2011 - 26 -F

WORKSHOP OR SPECIAL MEETING:

Motion was made by Commissioner Gephard and seconded by Commissioner Petito to go into Executive Session at 7:51 pm to meet with the Local 2623 on personnel issues.

No action was taken as a result of executive session.

There being no further action brought before the Board, motion to adjourn made by Commissioner Petito with a second by Commissioner Line at 8:10 pm.

Respectfully submitted,
Cathy Gallinger, District Secretary

cc: Chief Christopher Maeder
Fairview Fire Company

Local 2623 I.A.F.F.
District File