



**Fairview Fire District**  
258 Violet Avenue  
Poughkeepsie, NY 12601

Office: (845) 452-7453  
Station: (845) 452-8770  
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**Fire or Ambulance**  
***DIAL 911***

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**FAIRVIEW FIRE DISTRICT  
MINUTES OF BOARD MEETING  
May 3, 2011  
Final**

The meeting was called to order at 6:21 pm by Chair Jill Line.

**ATTENDEES:**

**Commissioners:**

Jill Line  
Jack Burghard  
Bob Gephard  
Joe Petito

Christopher Maeder, Chief  
Cathy Gallinger, Secretary  
James Passikoff, Treasurer

**Absent:** none

**Motion was made by Commissioner Gephard and seconded by Commissioner Burghardt to go into Executive Session at 6:21 pm to discuss personnel issues.**

No action was taken as a result of executive session and open session started at 7:20 pm.

**Upon Motion made by Commissioner Burghardt and seconded by Commissioner Gephard and discussion held the following resolution was approved. Be it resolved the minutes from the previous month April 5<sup>th</sup> and April 13<sup>th</sup> meetings have been approved.**

Poll of the Commissioners: A.I.F.

**Resolution passed: 2011-6-R**

**CORRESPONDENCE:**

Nothing to report.

**TREASURER'S REPORT:**

**After motion made by Commissioner Burghardt and seconded by Commissioner Petito and after discussion held, the following resolution was approved. Be it resolved pay all bills as approved by the commissioners on each specific bill presented at this meeting, as displayed in the attached abstract for the month of April. All purchases complied with the procurement policy of the fire district and all necessary bids/quotes were obtained prior to recommendation for approval.**

All of the commissioners in attendance were presented with bills and attached vouchers. Each commissioner approved the bills indicated on such vouchers. Audits of the bills were completed except as discussed in these minutes, no discrepancies or issues were noted.

**Poll of the Commissioners: A.I.F.**

**Resolution passed: 2011-9 -F**

**A motion was made by Commissioner Burghardt and seconded by Commissioner Petito to accept the Treasures report for the month of April.**

**Poll of Commissioners: A.I.F.**

**Resolution passed: 2011-10 -F**

**OLD BUSINESS:**

Nothing to report.

**PROPERTY:**

Nothing to report.

**AUDIT COMMITTEE:**

Commissioner Burghardt and Commissioner Gephard reviewed the March checks - everything was OK.

**RECORD RETENTION COMMITTEE:**

Nothing to report.

**PERSONNEL COMMITTEE:**

**A motion was made by Commissioner Line and seconded by Commissioner Burghardt that the Board vote to allow Fairview Fire District to hire 3 (three) fire fighters & to begin the interview process as soon as possible to allow candidates chosen to be signed up for the academy. This action will also prevent any future negative effects.**

**Poll of the Commissioners:**

Burghardt: Yes  
Line: Yes  
Petito: Abstain  
Gephard: Abstain

Motion did not pass.

**A motion was made by Commissioner Gephard and Seconded by Commissioner Line.**

**Whereas, the new Chief has entered his new office with 90 hours of vacation time beyond the amount of time permitted by the contract**

**Whereas the District does not want to penalize the Chief for taking the position**

**Now therefore, it is hereby resolved to pay the Chief the 90 hours above the contractually permitted vacation time he accrued.**

**Poll of the Commissioners:**

Burghardt: Yes  
Line: Yes  
Petito: Yes  
Gephard: Yes

**Resolution passed: 2011-5 -P**

## **COMPUTER COMMITTEE:**

Nothing to report.

## **SAFETY COMMITTEE:**

Nothing to report.

## **APPARATUS COMMITTEE:**

Nothing to report.

## **BUDGET COMMITTEE:**

Work continues on Budget Projections through 2016 and Long Range plans through 2021. A Public Workshop is scheduled for Thursday May 26<sup>th</sup>.

## **LONG RANGE PLANNING COMMITTEE**

Work continues.

## **CHIEF'S REPORT:**

- Copy of the Mission and Values statement for adoption.
- The computer that was originally Tory's was cleaned up by the district computer contractor as Tory had related problems with this unit. After a number of hours spent on this unit it was determined that it was not worth fixing. The unit from the basement has been placed in my office as it was the most up to date unit in the firehouse.
- The Boy Scouts will be here in the next couple of weeks planting trees on the property at no cost to the district. They will be receiving merit badges for this work. Trees have been donated by Adam's.
- There was a structure fire on Styvestandt Drive. The cause was determined to be accidental. There was one injury to a volunteer member who was treated and released on the scene. Mutual aid was received from Arlington, City of Poughkeepsie, Mobile Life, and Roosevelt. Members were able to make a quick knock down.
- Central Hudson Energy Grant is in progress. They are in receipt of all of our documentation and we are waiting for them to schedule the work. As per a phone call today they are looking for installation in the first half of June.
- FEMA Storm grant information has been processed by myself and Cathy with the assistance of Jim Passikoff. We mailed the needed paperwork to FEMA. They will get back for a final review so that we may do the final submission.
- The Efficiency/Consolidation study has submitted surveys for the personnel to fill out. I have forwarded these out to the membership. I have relayed to the membership the importance of getting the surveys completed in a timely manner.
- I have read the ISO document and reached out to Keith Ballard from the Town of Poughkeepsie water department as this is where we seem to have lost points. Additionally, I

spoke to ISO regarding their evaluation. I have set up meeting with both ISO and Keith Ballard for later in the month to try to fix this evaluation.

**CHAIRMANS REPORT:**

Commissioner Line and Commissioner Burghardt hosted the Association of Fire Districts meeting here at Fairview in the month of April.

**ATTORNEY REPORT:**

We are still waiting for the Attorney General's opinion.

**NOT FOR PROFIT AMBULANCE:**

Nothing to report.

**NEW BUSINESS:**

**WORKSHOP OR SPECIAL MEETING:**

**A motion was made by Commissioner Gephard and seconded to hold a public meeting on the 26<sup>th</sup> day of May, 2011 at 6PM for the purpose of reviewing and discussing long term plans for the Fire District.**

**Poll of the Commissioners:**

Burghardt: Yes

Line: Yes

Petito Yes

Gephard: Yes

**Resolution passed: 2011-11 -F**

**There being no further action brought before the Board, motion to adjourn made by Commissioner Burghardt with a second by Commissioner Petito at 9:00 pm.**

Respectfully submitted,  
Cathy Gallinger, District Secretary

cc: Chief Christopher Maeder  
Fairview Fire Company

Local 2623 I.A.F.F.  
District File.